



Report of Civil Action

As of January 1, 2019, licensees are required to report certain civil actions directly to the Contractors State License Board (CSLB) pursuant to Section 7071.20 of the Business and Professions Code (BPC). Section I of this form will help you determine whether a civil action must be reported; and, if so, the rest of this form will ensure you report all the required information. CSLB will review the report and determine whether further action is necessary. Failure to report a qualifying event within 90 days is cause for disciplinary action against your license. Information provided on this form will not be publicly disclosed unless the event is subject to disciplinary action. Additional information can be found online at cslb.ca.gov in a January 2019 [CSLB Industry Bulletin](#).

I – Reporting Criteria		
<i>A civil action must meet all the following criteria to be considered a “reportable event” which you must report to CSLB.</i>		
<input type="checkbox"/> You or a licensed entity with which you are associated were named as a defendant or cross-defendant in a civil action that resulted in a final judgment, executed settlement agreement, or final arbitration award; and <input type="checkbox"/> That civil action was <i>filed</i> in court on or after January 1, 2019; and <input type="checkbox"/> The action resulted in a total judgment, settlement, or award of \$1 million or more, of which you or your entity were assigned liability of at least \$15,000; and <input type="checkbox"/> The claim pertained to an alleged defect in construction at a multi-family, rental, residential structure; and <input type="checkbox"/> The defect allegedly caused a structural failure (or substantial risk of failure) in a load-bearing portion of the structure; and <input type="checkbox"/> The civil action alleged fraud, deceit, negligence, breach of contract/warranty, misrepresentation, incompetence, recklessness, wrongful death, or strict liability by your act or omission while acting as a contractor		
II – Identifying Information		
<i>If you checked all the above boxes, you are required to notify CSLB of the “reportable event,” and you must complete the remainder of this form. If you did not check all the boxes, the event is not reportable, and no action is required.</i>		
Your Name (Last, First, MI):	CSLB License Number(s):	
Business Name: <input type="checkbox"/> Same as above	Phone:	
Address:	Email Address:	
Signature: X	Date:	
III – Description of Event		
<i>On the reverse side of this form (or on a separate attachment), describe the event(s) that led to the civil action.</i>		
Address of the Involved Property:	Date of Construction:	Date of Event(s):
IV – Description of Civil Action		
<i>If available, attach a copy of the final judgment, settlement, or arbitration award.</i>		
Type of Legal Action: <input type="checkbox"/> Judgment <input type="checkbox"/> Settlement <input type="checkbox"/> Arbitration Award <input type="checkbox"/> Copy Attached	Total Amount: \$	Date Action Was Filed:
Title of the Case:	Docket Number: <input type="checkbox"/> N/A	
Court or Agency Name:	Claim or File Number: <input type="checkbox"/> N/A	

Mail this completed form to:

Contractors State License Board
Case Management Unit
P.O. Box 26888
Sacramento, California 95826